



# Camberley Rugby Football Club Ltd.

Watchetts Recreation Ground, Park Road, Camberley, Surrey GU15 2SR  
Tel: 01276 25395 Fax: 01276 25211 [www.camberleyrugbyclub.co.uk](http://www.camberleyrugbyclub.co.uk)

## **MINUTES OF THE ANNUAL GENERAL MEETING** **HELD ON 14 JULY 2016, 1930Hrs**

### **Attendance**

Karl Jackson (Chairman), Derek Olsen (President), Neil Doody (Chair of Finance), Richard Alcock (Hon Secretary), Mike Courtness, Richard Hoare, Graeme Fleming, Bill Murray of the Executive Committee together with 16 members of the club.

### **Apologies**

Apologies were received from Tom Hazeldon, Chris Lee, Mike McCarthy, Steve Harvey, Tony Carter, Liz Noble, Steve Fearnett, Ian Russell, Roger Chamberlain, Rob Davis, Mike Farmer, Nick Carbury, Nick Floyd, Kim & Stewart Johnson, Dave Nesling, Bill Fleming, Steve O'Meara, Chris Lee, Mike Farmer, Chris Bamfield, Mark Cowley, Bob Boardman.

### **Minutes of AGM for financial year 2015-16 held on 8 July 2015**

The minutes, having previously been circulated to all members, were unanimously approved and there were no matters arising. The agenda at annex A was followed.

### **Chairman's Report**

2015 - 2016 has been one of the most successful seasons in CRFC history across the club. Our continued investment in coaching structures and playing facilities is paying dividends. The 1st XV having won the league and cup double with promotion for the second season running, this time as CHAMPIONS, and then beating Battersea Ironsides to win the Surrey cup. We are top of the division for our 2nd team. Huge congratulations must go to the whole squad along with Gareth and his fellow coaches. Also, the 17/18s have also won their league and U14 A team was second in league 3 and the B team is ranked No4 in Surrey.

The rugby that has been played, as well as being winning rugby, has been high quality and extremely enjoyable to watch.

As with last year it has also been great to see several players in the senior sides who started their rugby in the mini and youth section of the club. This section of the club has also enjoyed many high points with several league and festival trophies being won. To me, however, the biggest success of all is coming down to the club and seeing the hundreds of boys and girls who are putting in the effort, learning the game, developing their skills, taking the knocks and getting back up, generally all with smiles on their faces. These youngsters are the adult players and future members of rugby clubs, at whatever level, that will ensure that the ethos of this great game is carried forward.

On the other end of the age scale the Gin & Tonics had another good season which kicked off with a tour to Cyprus.



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Thanks must also go to all who coach, encourage, manage, bandage, wipe away the tears, clean the muddy kit, stand on a freezing touch line, drink in the bar (we would like more of you to do that by the way) and generally support in whatever way possible, but always in the right way. The club would not be the place it is today if it were not for the membership.

We have agreed a partnership with The Wooden Spoon. The Wooden Spoon is the children's charity of rugby set up after England lost every match in the 1983 Five Nations, a very rare occurrence, and helps fund life changing projects to support disadvantaged and disabled children across the UK and Ireland.

## Mini s & Youth

Of particular note should be the continued success and growth of the mini / youth section. We have more than 500 youth players registered; this includes 62 Kinders on the books; a fantastic number.

We have held two very successful mini festivals this year, the latter involving 1500 children which were marvellous days (and fund raisers!).. The Exec thanked Charlie and Rhiannon for their sterling efforts.

The Minis held its last all age groups tour at Minehead this year; a new location is being sought.

U13's : Last season ended with 35 on books now up to 49! A's – finished 4th in league and the B's also performed well. U14's : Squad numbers 46, with 39 regularly playing. U14's using a "One Squad" approach with selection of best players in each position for League fixtures. First Team finished 2nd in League 3. The Development Team finished mid table in League 4 having won League 5 last year.

U15's : A squad of 36 players this season. Blacks (A team) will get promoted to league 2 (from which they were relegated last year). Golds (B team) are mid table in league 4. We have 1 player in Quins elite academy and starting Surrey County squad (Harry Dugmore), one in Surrey development county squad (Louis Sims) and a few in lower levels of Quins/LI academies. Don't feel this represents the strength of squad but we have a number of (state school) boys who have potential but have been overlooked by current systems.

Academy U16's : A squad of 17 Players this season with only between 8 – 11 turning up regularly for training and / or Friendlies or League Games. We have been looking at ways to ensure that the players within this squad get game time. This has involved U17's playing down to make up numbers for friendlies which has worked well (giving U16's confidence and skill development); League games have taken place with Cambo often fielding a 13 player side; the U15's have kindly loaned a few players to play up to allow these games to happen. Despite suffering heavy losses in league games the boys voted to stay in the League and play all of their games (close work with U15's will allow this to happen through loaning players). 4 Players from the U16's regularly play up for Academy 18's team friendlies and league games.



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Academy U17/U18's : Colts squad with (19x U18's and 18 x U17's); most of which turn up regularly for training and games. First half of the season largely un-beaten in friendlies and league games; Knocked out of the East Midlands National Colts Cup just after Christmas. Focus has remained on League games culminating in Cambo winning U18's Div 3 league (this team is largely made up of U17's as we did not enter Surrey U17's league; not a bad result for the boys who were Div 4 @ U16's; testimony to the Academy structure); We still have 2 league games remaining in Div 1 with all to play for. We have 5 x Hampshire County players; 2 x Surrey County Players; 4-5 players have also been playing for the 2's and 1's this season – long may this continue.

## Girls Rugby

Our Girls teams continue to progress well with the outstanding leadership of Kim Johnson and Tracey Dugmore. We have players in all age groups (13, 15 and 18). We are starting next season with a full U13 side, a team in U15 cup and a team in the U18. We have a need to more coaching staff; this is being addressed through various club fora.

## Section Leadership

Ian Russell has been key to the development of the Minis and Youth and it was noted that he would be standing down at the end of the season. All at the AGM sent thanks for his outstanding contribution to the development of Club Rugby in Camberley. Tom Hazeldon will be Youth Chair starting next season.

The Schools community programme is progressing well with Gary Scroby; it is helping attract new members and improving our community engagement.

Dave Harvey has stood down as Club coaching coordinator; the Exec expressed their gratitude to him for his outstanding contribution to CRFC.

## **Social**

The clubhouse has been busy throughout the year and there have been a number of noteworthy events at the club including the ever popular SCRUFFS Burns Supper. The Grand Ball at The Royal Military Academy was a resounding success and our thanks should go to Sarah Wilson and Rhiannon Kempson for their efforts.

## **Volunteers & Unsung Heroes**

The smooth and efficient running of the rugby club depends on a huge number of volunteers and I would like to take this opportunity to thank all of our volunteers.

## **Projects**

We have a number of significant projects at the planning stage and have a small project team in place to coordinate these projects which will include;

- Extension of clubhouse to provide girls changing facilities
- Pitch Improvements
- Bar and lounge improvements



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- Toilet renovations

If you want to get involved in any of these projects or have any other ideas for improvement, please feel free to get in touch.

## **Finance Report**

Neil Doody presented the financial report for the year ended 30<sup>th</sup> April, 2016, the figures having been duly audited by our auditors, Porter Garland Chartered Accountants. Copies of the accounts were given to those present.

The accounts reveal a deficit of (rounded) £4000.

A brief look at the figures shows on the income side bar sales down by £1000 on last year but good margin control reveals higher profit at £34500 i.e. up by £1500. Here the gross margin on sales is 52.5% compared with 50% last year. Other income is £138000 so overall £172000. Outgoings are £17600 so this leaves a deficit of £4000.

These outgoings are consistent with the budget but on the income side note the reduction in sponsorship and donations (we take these together as some sponsorship is by way of donation) of around £9000 over last year. Clearly this is an area we must address with your executive well aware of the situation here.

The balance sheet at 30 April 2016 shows our assets less liabilities at that year end date. Net current liabilities are £9000 but note 2 does advise that we hold £10500 being funds we have raised and earmarked for the clubhouse refurbishment.

Note we gradually reduce the local authority loan, this being granted in 1989 (27 years ago) for the clubhouse rebuilding at that time. At present it stands at £18000.

With the deficit for the year our overall assets are now £250000 against £254000 last year.

A proposal to adopt the accounts was made by Derek Olsen and seconded by Richard Alcock.

We are continuing to maintain the level of investment in our playing structure but also spending money on pitch maintenance. All of this stretches our resources to the bone and therefore our sponsorship and revenue generation needs continue to be a high priority.

Our 2016/17 budget continues to be built on a prudent basis with our ongoing objective to deliver the best quality rugby that we can whilst recognising that we have an obligation to do this in a financially sustainable manner.



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## Budget Summary 2016/17

	Budget 16/17 £	Actual 15/16 £	Actual 14/15 £
Total Trading Income	135,400	104,802	115,644
Total Trading Expenses	116,900	106,826	111,308
Trading Surplus / Loss)	-35,500	-34,486	-39,284
Total Other Income	15,100	18,823	9,821
Total Youth Revenue	84,500	79,837	71,911
Total Playing Expenses	66,500	63,516	59,051
Total Other Expenses	5,900	4,558	3,950
Total Youth Expenses	38,200	32,707	24,848
Total NET CRFC Revenue	235,000	203,462	197,376
Total NET CRFC Costs	227,500	207,607	199,157
Total CRFC Surplus / (Loss)	7,500	-4,145	-1,781

## Membership

We do keep the cost of membership under constant review and assess our fees against other local clubs to which we compare favourably in terms of cost alone. However, we feel that we should provide value for money to our members and we believe in providing top quality rugby for all. We have the RFU Club Accreditation Award that is the RFU mark of club quality and during the season we have invested heavily in:

- Training for coaches and ensuring that all squads have fully qualified coaches (at least RFU Level 1 although many are at Level 2 and some working towards Level 3) - the club funds all of these training courses and many squads have several coaches



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- Equipment – provision and replacement of a range of training equipment / balls etc.
- Pitch maintenance that has enables play on the pitches throughout the year
- Refurbished Toilet facilities and club audio visual enhancements.
- First Aid - all squads have a fully trained first aider and well stocked Medical Kits
- Providing playing insurance etc.

We have other costs relating to the provision of an excellent clubhouse facility and the catering franchise etc. and these are also a factor in the rate of the membership fee.

We now have in place both an online membership system and electronic point of sale system which simplifies the payment process and also helps to ensure we have up to date contact details for all of the membership.

We have determined that membership fees will be revised to the following levels and structure as set out below:

<b>Senior Playing Member</b>	<b>£200</b>
<b>or</b>	<b>£10 per game</b>
<b>Senior Playing Member</b>	<b>(max 5 games)</b>
<b>Mini / Youth / Academy Member</b>	<b>£180</b>
<b>(includes Family Membership)</b>	
<b>Kinders / Girls U13's U15's / U18's</b>	<b>£90</b>
<b>Additional Player Fee</b>	<b>£72</b>
<b>Senior Non-Playing Member</b>	<b>£72</b>

Karl Jackson thanked all those who support the club in an ongoing way and especially those who regularly, usually anonymously, make donations to the club without which life would be even harder.



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## **Sponsorship, Marketing, Grants & Communications**

It was a very busy and successful year for the 15/16 season on a number of fronts.

The current Sponsorship & Donation revenue total approximately £19K. A number of new Sponsors have been signed up over the last 2 years, but with a bigger team we can do far more. Sponsors include:

Asset Harbour  
Life Lettings  
Salesian College £  
Pine Ridge  
Guy Salmon  
Lynwood Village  
Shepherd Neame

We need more people to assist with chasing new sponsors, in the Executive and across club. Mark Wilde has agreed to work with Steve Fearnett in 16/17.

Grants were secured through the Natwest RugbyForce initiative, which also led to the RFU choosing Camberley Rugby Club for more England Rugby filming.

## **Election of Officers and Executive Committee**

There being no other nominations the following officers were elected

President	- Derek Olsen
Immediate Past President	- Bill Murray
Hon Secretary	- Russell Smith
Chair of Finance Committee	- Neil Doody

The following committee members were nominated by the committee and as there were no other nominations were duly elected:

Roger Chamberlain  
Mike Courtness  
Steve Fearnett  
Graeme Fleming  
Richard Hoare  
Dave Nesling  
Ian Russell  
Karl Jackson  
Steve O'Meara





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## **Election of Vice Presidents**

Stuart Davis, Rhiannon Kempson, Lis Noble, Yolander Channing, Nicky Bundock, Sarah Wilson, Mark Ainsworth, Steve Kelly and Scott Alibone were all nominated to be invited to become Vice-President of the Club. This was approved unanimously.

## **Election of Honorary Life Members**

Alun Rise was proposed as an Honorary Life Member by Bill Murray and seconded by Richard Alcock. This was approved unanimously.

## **Appointment of Honorary Auditors**

N Doody proposed that Porter Garland continue to be the club auditors. This was seconded by Dan Craig and, having established that the firm was willing to continue, the proposal was carried unanimously.

## **Any Other Business**

Karl Jackson advised that Richard Alcock would be standing down as CRFC Secretary at the end of the 15/16. Richard received thanks by all present for his service and continued commitment to the Club.

Steve and Alison Burnell are closing their shop at the end of the season. A new shop provider has been selected and will commence trading in September 2016. The Exec are very grateful for the service and support provided by them over a period of eight years.

Accountability was confirmed. The Rugby Committee and all other EXEC sub committees are accountable to the Executive.. The Exec sets annual budgets and broad areas of expenditure. All sub committees must provide regular reports back to the Executive; regular financial reports must be provided.

A draft club welcome pack has been produced; a fixture book would not be produced for the 16/17 season.

There being no further business the Hon Secretary thanked everyone for attending and closed the meeting at 20:50

Richard Alcock [Hon. Sec]





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## ANNEX A - AGENDA

### TO ALL MEMBERS OF CAMBERLEY RUGBY FOOTBALL CLUB

The Annual General Meeting will be held on Thursday 14 July, 2016, 1930 hrs in the clubhouse.

#### Agenda

#### **1 Apologies.**

#### **2 To approve the minutes of AGM 2015 held on 8 July 2015 – see attached.**

#### **3 Committee Reports - *Chairman's Report***

*Rugby Committee*

*Mini and Youth Committee*

#### **4 Financial Report**

#### **5 Election of Officers and Executive committee members**

The Committee offers the following nominations for officers and members of the Executive Committee:-

<b>Officers</b>	President	- Derek Olsen
	Immediate Past President	- Bill Murray
	Hon Secretary	- Russell Smith
	Chair of Finance Committee	- Neil Doody

<b>Committee</b>	Roger Chamberlain
	Mike Courtness
	Steve Fearnett
	Graeme Fleming
	Richard Hoare
	Dave Nesling
	Ian Russell
	Karl Jackson
	Steve O'Meara

#### **6 Election of Vice Presidents**

#### **7 Election of Life Members**

#### **8 Appointment of Auditors**

#### **9 Budget for 2016-2017**

#### **10 Any Other Business**

**Note** I will be prepared to receive additional nominations or agenda items duly proposed, seconded and submitted either in writing to [richard.alcock@camberleyrugby.co.uk](mailto:richard.alcock@camberleyrugby.co.uk), that are received up to two days ahead of the meeting. In the event of a vote [or votes] being necessary at the meeting, only fully subscribed members of the club will be entitled to vote. Those holding family membership will be entitled to one vote per family.

*Richard Alcock*  
*Honorary Secretary*  
*14 June 2016*